

L.J. BOTHELL



ljbtrainings@gmail.com



Education, History, Graphic Design, Web Design



ONLINE | Seattle, WA



linkedin.com/in/studiobast/

TOOLKIT

- Motivating instructional and lesson plans delivery
- Excellent organization and efficiency
- Student-focused curriculum and communications
- Universal Design and Accessibility practices
- Multiple Intelligencies / Learning-Styles focus
- Online, hybrid, and in-person teaching experience
- Writing and editing
- Web design & content
- Content Management
- Computer Maintenance
- MS Office expertise
- Adobe Creative Cloud
- CANVAS / Moodle
- ZOOM / Skype / WebEx
- EndNote

AVAILABILITY

Dedicated and experienced educator looking for online adjunct / associate instruction positions: Business Technology & Applications ~ Computer/Web Technology Essentials ~ Career Strategies ~ Web Design & Production, Creative Arts applications ~ Business Communications ~ Marketing Tools ~ Vocational Preparation ~ Home Schooling Programs ~ Virtual Public Schools ~ Survey-level History.

CAPABILITIES

- 10+ years in-person and online teaching of Microsoft & Adobe applications, business technologies, web and image design/production, computing/digital skills, and Career Education Options high-school student career preparation.
- Curriculum development, course proposals, outcomes' definition, content delivery using current instructional and digital technologies, & textbook selection.
- Course presentation, syllabi, assessments, grading, attendance and record-keeping, and frequent/positive student/staff communications.
- Currency in subject matter through professional development and attendance at professional meetings, conference, and workshops.
- 15+ years of communications design, coordination, and production.

SERVICE

Priority Associate Instructor: Shoreline Community College – WA, 9/14-Present

- Quarterly courses include MS Office programs, business technology skills, and Career Education Options career skills-building. Teach in person, hybrid, and fully online courses. BUSTC101, BUSTC102, BUSTC107, BUSTC109, BUSTC150, BUSTC160, BUSTC180, BUSTC293.

Adjunct Instructor: Seattle Central College – WA, 1/09-3/15

- Multiple quarterly courses included web design, Adobe Creative Suite applications, MS Office, computing technology, and career strategies. CSS030, ITC102, ITC298, MIC101, MIC102, MIC104, MIC120, WEB110, WEB120, WEB170, WEB220.

Teaching, Faculty Lab Assistance: Seattle Central College – WA, 4/09-3/14

Print & Web Designer / Admin Services: Seattle WA, 1998 – 2016

- Worked in permanent, project, temporary, and freelance design, communications, and administrative positions. Companies included: Group Health, CB Richard Ellis, Boeing, Cobalt Group, WA State Ferries, Perkins Coie, Parker, PACE Staffing, & Kelly Services.

DISCIPLINE

Western Governors' University: M.Ed in Technology & Instruction.

South Seattle College: Certificate Web Development

Highline Community College: AAS Graphic Design, Certificate Web Design; Phi Theta Kappa membership.

University of WA: BA Liberal Arts / History