USABILITY TEST

Project/Date: _____

User profile:

○ naive ○ specialist ○ mixed ○ public

Match:	**Inappropriate**		**Appropriate**	
	1	2	3	4

Style of use	**Agree**		**Disagree**	
Function matches use	1	2	3	4
Simplictity matches use	1	2	3	4
Range matches use	1	2	3	4

Application Purpose

○ inform ○ entertain ○ train ○ sell ○ educate ○ reference

Style matches purpose	1	2	3	4

Performance:

Task Given: _____

Overall General Impression	**Poor**									**Excellent**
Ease of use	1	2	3	4	5	6	7	8	9	10
Design Style	1	2	3	4	5	6	7	8	9	10
Consistent selection methods	1	2	3	4	5	6	7	8	9	10
Consistent functionality	1	2	3	4	5	6	7	8	9	10
Consistent visual design	1	2	3	4	5	6	7	8	9	10
Clarity of written material	1	2	3	4	5	6	7	8	9	10
Usefulness of written material	1	2	3	4	5	6	7	8	9	10
Use of color in interface	1	2	3	4	5	6	7	8	9	10
Use of graphics in interface	1	2	3	4	5	6	7	8	9	10
Use of sound in interface	1	2	3	4	5	6	7	8	9	10
Use of animation in interface	1	2	3	4	5	6	7	8	9	10
Emotional reaction	1	2	3	4	5	6	7	8	9	10
Accessibility factors employed	1	2	3	4	5	6	7	8	9	10
Help available	1	2	3	4	5	6	7	8	9	10
Help useful	1	2	3	4	5	6	7	8	9	10
Help suitable for user profile	1	2	3	4	5	6	7	8	9	10
Amount of detail	1	2	3	4	5	6	7	8	9	10
Tone	1	2	3	4	5	6	7	8	9	10
Effectiveness	1	2	3	4	5	6	7	8	9	10

Comments: _____

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SIGN-OFF FORM

Project: _____

Date: _____

Due*: _____

Purpose: ○ Milestone ○ Change ○ Confidentiality ○ Funds ○ Other

Milestone: ○ Start/Strategy ○ Concept/Prototype ○ Analysis ○ Beta ○ Redesign ○ Testing Version ○ Delivery ○ Archive/Close

Change: ○ Client-Based ○ Designer-Based ○ Content ○ Design ○ Workability ○ Equipment ○ Personnel ○ Environment ○ Focus/Purpose ○ Timeline

Reason: _____

_____

_____

Confident: ○ Text ○ Images ○ Code ○ Copyright ○ Other: _____

Funds: ○ Equipment ○ Personnel ○ Component ○ Stock/Library ○ Testing ○ Distribution

Other: _____

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*Penalty: If sign-off is not received by designer by above listed due date, the following time/monetary costs may incur:

_____

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